

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	ICCI –(Columba Centre)	Scheme:	Leisure Dev
Project:	To provide a series of ceilidhs for residents of Islay and visitors to the area	Cost:	£4000
		Amount Requested:	£2000
		Grant Recommended:	£850
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/A
Three written estimates submitted	N/A
Ownership/leasehold checked	N/A
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	P
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	Y
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	Y
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	Y
Does the organization have procedures for managing confidential information?	Y

Additional Information

Ionad Chaluim Chille Ile, the Columba Centre, is open to all ages and backgrounds to participate in courses and events. The target groups are those attending the Gaelic Medium Education Unit in Bowmore, students of Gaelic at Islay High School and a large number of local adults who speak Gaelic but who are in need of support to read and write it.

To develop the Gaelic language, events and activities are arranged to widen the opportunities for promotion of Gaelic.

This application is seeking support for such events – a series of ceilidhs – 10 in number- to provide quality events for local residents and visitors to the island. The ceilidhs will be promoted by the Islay and Jura Marketing group in the weekly “Welcome Evenings.”

To provide a quality experience for the audience, the Centre will employ an organiser to ensure that the events are professionally arranged.

Specific Criteria

The grant application meets the criteria for Leisure Development grants as follows:

- A demand for the project locally
- Artistic Innovation
- Enhancement to quality of life for participants
- Sustainability of its impact among local residents
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005